

Riding School Policies

Lesson fees

1. Lessons **must** be paid for before each lesson.
2. If participating in the seasonal discount rate the entire session fee is due (total or post dated cheques) at the first lesson of the session.

Make-up lessons

3. 24 hours must be given for a missed lesson or the lesson is forfeit.
4. If a month has a fifth lesson week: This week may be used as a make-up for monthly riders or may be considered a *bonus* lesson for seasonal riders **but please note** that this fifth lesson day may be cancelled at the school's discretion.
5. Bad weather cancelations will have a guaranteed make-up *(if cancelled by the school/coach)*
6. Make-up lessons **must** be done within a month of the lesson missed.
7. No credits will be applied for make-up lessons in the subsequent month.

IMPORTANT

The riding school cannot create new lesson times for make -up lessons. Make-up lessons must occur in already occurring lesson times if there is space available and if the lesson is level appropriate. We cannot guarantee that there will be an available make up time to meet your schedule. Therefore, it is in your best interest to attend your regularly scheduled lesson time.

Timing and Student Responsibility

8. Allow 30 minutes prior to and after the lesson time to prepare and put your horse and tack away properly.
9. If your horse is already ready or is being used directly after your lesson, it is expected that you help the other riders in your class.
10. Please leave your horse and equipment the way you found it making sure to wipe the bit and sweep your grooming area before leaving the barn.
11. All lessons start punctually. It is your responsibility to be ready to enter the ring 5 minutes before your lesson time. For safety reasons and in respect for the other riders in the class, if you arrive after the lesson has started, you may not be allowed to join the lesson and your lesson is considered forfeit.

Parent Responsibility

12. Please ensure your child is here on time and has sufficient time to finish properly (as per above policies)
13. For safety reasons, please do not talk to or distract your child during their lesson.
14. For safety reasons, children under the age of 14 are not to be left without a parent or guardian unless permission is given by the coach on each occasion.

General

15. The school will supply riding helmets to new riders for the **first** month or first week of camp **only**. After that riders must supply their own helmets.
16. All riders must wear approved riding helmets, boots with a ¼ inch distinct heel and long pants.
17. Please do not feed horses without staff permission.
18. No Jumping is permitted outside of lessons.
19. Safety rules must be strictly followed.

I have read and understood the above policies and agree to adhere to them

(Parent/guardian signature or student above 18)

Date